# M.Sc. Release Form

## Graduation Checklist for student:

- **Email Confirmation that your thesis has been accepted by cIRcle**: Forward the email to Joyce Poon (poon@cs.ubc.ca)
- **Registration**: I have maintained my registration up to the term that I submit my thesis to Grad Studies.
- **Tuition Fees**: Tuition fees have been paid till the end of the term that I submit my thesis to Grad Studies.
- **Application for Graduation**: I have submitted the application for graduation online (students.ubc.ca/apply/graduation).
- **Free Alumni CS account**: As a service to all our alumni, the department has set up a free alumni.cs.ubc.ca account for you. If you have not signed up for one, please register here: https://www.cs.ubc.ca/alumni/how-connect
- **Join our Alumni LinkedIn group**: I have decided to join the LinkedIn group for UBC CS alumni: http://www.linkedin.com/groups?gid=1526097&trk=hb_side_g
- **Opt out of our Alumni LinkedIn group**: I have decided NOT to join the LinkedIn group for UBC CS alumni

## Thesis Submission:

**Thesis Essay Presentation**: Thesis has been presented in a seminar (ie conference or departmental seminar). Students should send the information (date, time, location, supervisor’s name, title of the thesis and abstract) to grad-info@cs.ubc.ca at least 3 days in advance. An announcement will be sent to the department.

## Departmental Properties:

If you are unable to obtain the signature, email confirmation is acceptable. Please attach email confirming that the item has been cleared.

- **Access Control**: Access to all of the labs and other areas have been updated in Access Control.
- **Computer Account**: The deletion dates for all computer accounts and resources have been arranged.
- **CS Computer Lab Equipment**: All borrowed equipment have been returned and are in good condition.
- **TA Textbooks and Assignment Box Keys**: All texts, assignment box keys and other items have been returned.
- **ICICS/CS Reading Room**: All borrowed books, journals and other materials have been returned.
- **ICICS Computer Lab Equipment**: All borrowed equipment have been returned and are in good condition. (gabley@icics.ubc.ca)

## The department is often asked to provide statistics on the employment status of our alumni. We would appreciate it if you keep us informed.

**Company Name, Country**

<table>
<thead>
<tr>
<th>Salary Arrange (check one)</th>
<th>under 50,000</th>
<th>50,000 - 60,000</th>
<th>60,000 - 70,000</th>
<th>70,000 - 80,000</th>
<th>80,000 - 90,000</th>
<th>90,000 - 100,000</th>
<th>100,000 - 120,000</th>
<th>120,000 - 140,000</th>
<th>140,000 - 160,000</th>
<th>160,000 - 180,000</th>
<th>180,000 - 200,000</th>
<th>200,000 - 220,000</th>
<th>220,000 - 240,000</th>
<th>240,000 - 250,000</th>
<th>over 250,000</th>
</tr>
</thead>
</table>

Refer Queries to Joyce Poon (CISR 201, poon@cs.ubc.ca)